

**GP QUALITY CONTROL MANUAL
STANDARD QUALITY CONTROL FORM:**

MM1

**APPLICATION FOR TRAINING/EMPLOYMENT
CONTRACT**

APPLICATION FOR

(Indicate below the purpose of your application)

TRAINING/EMPLOYMENT CONTRACT

VACATION EMPLOYMENT

Preferred starting date: _____

PERSONAL

Student number:			
Surname:	Title:	First names:	
Term address:		Postal address:	
Telephone number:		Home Telephone number:	
Fax number:		Fax number:	
E-Mail address:		Cell No.:	
Nationality:			
If not South African, do you have a		Alternative contact person:	
- permanent residence permit	Yes/No	Relationship:	
- work permit	Yes/No	Telephone number:	
(expiry date)		ID Number:	
Date of Birth:			

Languages (please specify)	SPEAK			WRITE		
	Well	Fair	Poor	Well	Fair	Poor

SCHOOL EDUCATION

High school attended:	From:	To:	Year matriculated:
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Subject	Grade	Symbol	Subject	Grade	Symbol
1.			5.		
2.			6.		
3.			7.		
4.			8.		

TERTIARY EDUCATION

If not currently registered at a tertiary institution, which do you plan to attend?

University/Institution	From	To	Degree / Diploma

Details of subjects completed

1 st Year	%	2 nd Year	%	3 rd Year	%	4 th Year	%	5 th Year	%

Subjects to be written this year and semester results:

Scholarships, academic distinctions or other personal achievements;

Are you currently in receipt of a bursary from another organisation? (If yes, please give details and commitments)

EXTRAMURAL ACTIVITIES

Please record your non-academic activities (e.g. participation in societies, sport, extra-curricular activities, voluntary services).

Mention any posts of responsibility. What have you contributed and how have you benefited?

PREVIOUS EXPERIENCE

Name & location of employer/organisation	From	To	Nature of work

Are there any particular skills and insights, which you have gained from this work?

REFERENCES

Name:	Name:
Relationship:	Relationship:
Address:	Address:
Telephone number:	Telephone number:

CAREER AMBITIONS

Why have you chosen chartered accountancy as a career? Refer to any alternatives which you may have considered. Explain how you believe your personal qualifications and abilities could help you to become a successful chartered accountant with Mervitz & Malan?

ADDITIONAL INFORMATION

How were you referred to Mervitz & Malan?

Have you previously applied to the firm? If yes, when?

I declare that the information contained in this application is true and correct.

Signature: _____

Date: _____